

# AGENDA

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Laurence School, Bradford on Avon  
**Date:** Wednesday 22 September 2010  
**Time:** 7.00 pm

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Including the Parishes of Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield and Winsley.

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The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

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Please direct any enquiries on this Agenda to Kevin Fielding , on 012225 776655 ext: 115 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Elly Townsend (Bradford on Avon Community Area Manager), direct line 01225 718450 or (email) [elly.townsend@wiltshire.gov.uk](mailto:elly.townsend@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Rosemary Brown, Bradford-on-Avon North (Vice Chairman)  
Cllr Trevor Carbin, Holt & Staverton

Cllr Linda Conley, Winsley & Westwood  
Cllr Malcolm Hewson, Bradford on Avon South (Chairman)

Items to be considered	Time
<b><u>St Laurence School Maps</u></b>	
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 21 July 2010.</p> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 15 - 52</i>)</p> <p>To include:</p> <ul style="list-style-type: none"> <li>● Community Payback – Call for Grot Spots</li> <li>● Gypsy and Traveller Site Consultation</li> <li>● Wiltshire Local Transport Plan 2011 – 2026</li> <li>● Community Area Transport Group</li> </ul> <p>Updates from Wiltshire Police, NHS Wiltshire, Wiltshire Fire and Rescue Services and The community area partnership are also available in your packs.</p> <p>Bradford on Avon Area Board Issues Update – September 2010.</p>	<b>7.00pm</b>
<p>6. <b>Public Participation</b></p>	<b>7.15pm</b>
<p>7. <b>Barton Farm Play Area</b> (<i>Pages 53 - 54</i>)</p> <p>The Friends of Barton Farm Play Area will be presenting their plans for the Barton Farm Play Area and asking for feedback.</p>	<b>7.25pm</b>

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|--|---------------|
| <p>8. <b>Leisure Review</b></p> <p>Stuart Wheeler, cabinet representative for Leisure, Sport and Culture will be attending the area board to talk about the Review of Leisure Facilities being carried out by Wiltshire Council and to ask members of the community how they feel leisure services should be delivered in the future.</p>  | <p>7.35pm</p> |
| <p>9. <b>Car Parking Strategy - Consultation Feedback</b></p> <p>Rob Murphy, Wiltshire Council will be feeding back on the results of a consultation on parking policy across the county.</p>  | <p>8.25pm</p> |
| <p>10. <b>Community Area Grant Funding (Pages 55 - 68)</b></p> <p>The Wiltshire Councillors will consider one application to the Community Area Grants Scheme 2010/11 as follows:</p> <ul style="list-style-type: none"><li>• Bradford on Avon Rowing Club request £3,388 to buy equipment for junior Rowers.</li></ul> <p>Copies of the completed application forms and grant application packs for the Community Area Grants Scheme 2010/11 are available from the Community Area Manager or electronically at:</p> <p><a href="http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.html">http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.html</a></p>   | <p>8.40pm</p> |
| <p>11. <b>Performance Reward Grant Scheme Funding (Pages 69 - 72)</b></p> <p>The Wiltshire Councillors will consider two bids to the Performance Reward Grant Scheme, as follows:</p> <ol style="list-style-type: none"><li>An application has been received by all area boards from the Climate Change Team who wish to provide free energy monitors for loan at all of Wiltshire's libraries to help households reduce their energy consumption and fuel costs.</li><li>An application has been received by all area boards from Councillor Chris Williams, entitled Wiltshire Voices. This project is a two year initiative which will challenge our Area Boards to develop new and innovative approaches to community engagement and empowerment, particularly focused on engaging with hard to reach and traditionally excluded groups.</li></ol> | <p>8.50pm</p> |

12. **Future Meeting Dates**

**9.00pm**

Wednesday 24 November 2010 – St Margaret’s Hall.

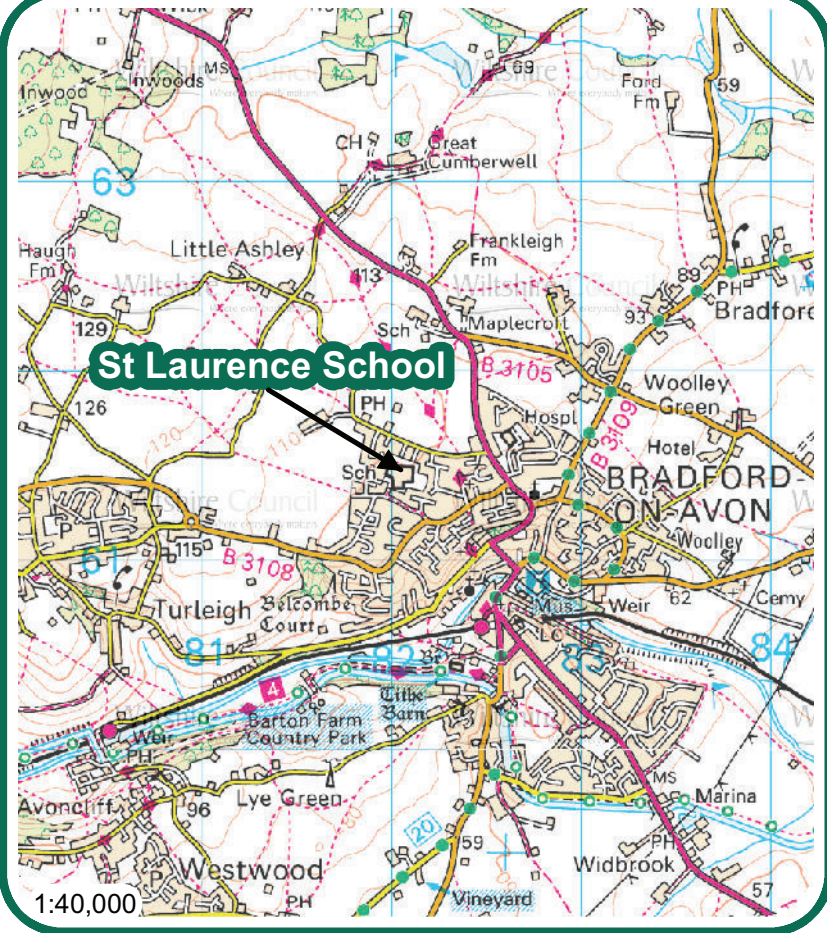
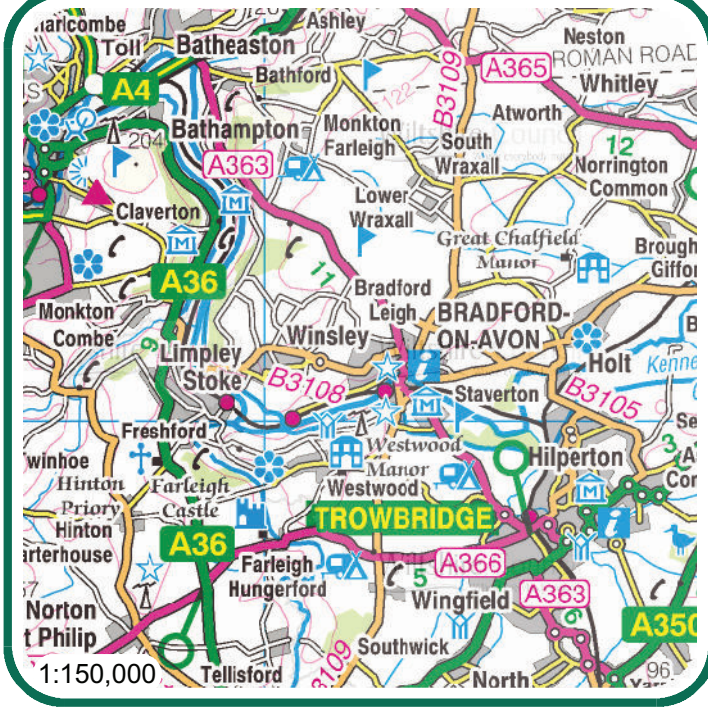
Wednesday 19<sup>th</sup> January 2011 – venue TBC.

Wednesday 16<sup>th</sup> March 2011 – St Margaret’s Hall.

13. **Evaluation and Close**

**9.05pm**





**St Laurence School**  
**Ashley Road**  
**Bradford on Avon**  
**Wiltshire**  
**BA15 1DZ**


  
 Wiltshire Council  
 Where everybody matters







# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Westwood Social Club, Westwood, BA15 2AP  
**Date:** Wednesday 21 July 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.40 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 012225 776655 ext: 115 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## In Attendance:

### **Wiltshire Councillors**

Malcolm Hewson (Chairman), Rosemary Brown, Trevor Carbin, Linda Conley

**Cabinet Representative** – Stuart Wheeler (Leisure, Sport & Culture)

### **Wiltshire Council Officers**

Elly Townsend – Community Area Manager

Kevin Fielding - Democratic Services Officer

Geoff Langridge – Head of Library and Information Services

Chris Moore – Reading and Learning Services Manager

Andy Conn – Head of Waste Management

Melanie Scott – Area Manager West (Waste, Recycling and Street Cleansing)

Kathryn Preston – Community Librarian

Laura Gosling – Senior Transport Planner

### **Parish and Town Councillors**

Bradford on Avon Town Council – Gwen Allison, Vicky Landell Mills & Isabel Martindale

Limpley Stoke Parish Council – Bill Bailey

Westwood Parish Council – Terry Biles

Winsley Parish Council - John Allison

Monkton Farleigh Parish Council – Phillipa Thorne

**Partners**

Wiltshire Police – Inspector David Cullop

Bradford on Avon Town Council Economic Development Consultant – Gerald Milward-Oliver

**Members of Public in Attendance: 10**

**Total in attendance: 41**



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
41.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Westwood social club, and requested that the Wiltshire councillors who made up the board introduced themselves, including Stuart Wheeler, (Wiltshire Council cabinet member) who was in attendance for this meeting, as well as the Community Area Manager and Democratic Services Officer.</p> <p>All town, parish and partner representatives in attendance were welcomed by the Chairman.</p> <p>Terry Biles from Westwood Parish Council welcomed everyone to Westwood.</p> <p><b>Chairman's Announcements</b></p> <p><b>Local Transport Plan (LTP) Scheme Selection Process</b></p> <p>The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.</p> <p>In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.</p> <p>The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.</p> <p>Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).</p> <p>Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not</p>	

exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.

Individuals from each parish council who were interested in taking part in this workshop should contact the Community Area Manager, [elly.townsend@wiltshire.gov.uk](mailto:elly.townsend@wiltshire.gov.uk). It is hoped that there will be good representation from across the community area.

### **Local Transport Plan Car Parking Strategy**

The council's current car parking strategy dates back to 2000 and now needs to be reviewed to reflect the move to Wiltshire Council and to ensure that parking charges and standards are broadly consistent across the whole of the county.

A parking strategy can be one of the most useful tools available to local authorities in helping them achieve their objectives. In particular, it can:

- support the local economy;
- encourage the use of sustainable travel modes;
- enhance the look of street scenes;
- meet residents' needs for car parking;
- raise revenue for the council to reinvest in transport measures; and
- provide essential access for the mobility impaired.

The council commissioned its consultants Mouchel to undertake the review.

Consultation on Mouchel's report is open from 12 July to 3 September 2010.

Our preferred method of communication is for comments to be

	submitted on line at <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a> . A reference copy of the report is also available from all libraries.	
42.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Sharon Davies, (Service Director), Matthew Midlane, (Monkton Farleigh PC), Simon Coombe from Limpley Stoke PC, Alan Mines from Wingfield PC and David Gregory from the Community Area Partnership.</p>	
43.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the meetings held on the 18 &amp; 19 May 2010 were approved and signed as the correct record.</b></p> <p>Cllr Hewson responded to the question raised by Diane Teare at the last meeting on how the area board intended on ensuring environmental sustainability is taken into consideration during all area board decisions. He commented that he did not wish to add extra bureaucracy to the area board process by introducing new policies but welcomed community projects that sought to improve environmental sustainability in the community area.</p>	
44.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
45.	<p><u>Cllr Stuart Wheeler</u></p> <p>Cllr Stuart Wheeler (Cabinet Member for Leisure, Wiltshire Council) gave a brief outline of his portfolio.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That there is a major review of Wiltshire Council's leisure services currently happening, looking at what the council has, what condition it is in and what residents of Wiltshire want from their leisure services.</li> <li>• Cllr Wheeler would be coming back to the 22 September, Bradford on Avon area board to discuss the outcomes of the leisure review and what it means to Bradford on Avon.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Cllr Wheeler is working closely with the “workplace transformation” team to ensure that leisure is fairly represented.</li> <li>• Vision – Wiltshire Council wants to make the county the healthiest in the UK by 2014.</li> <li>• Sport – Wiltshire Council is keen to encourage young people to join organised sports and for older people to get back into sport.</li> <li>• Culture - Wiltshire Council actively supporting Art &amp; Culture across the county.</li> </ul> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• All new leisure facilities should be easily accessible for the elderly and mobility impaired.</li> <li>• There was an excellent sailing facility in Weymouth that we should be encouraging young people to access.</li> <li>• That leisure facilities were very important for the health of younger and older people and that moving leisure centres further away was not an environmentally friendly solution.</li> <li>• There was concern that leisure centres wouldn't be financially viable and therefore it wouldn't be possible for members of the community to run them.</li> <li>• Leisure centres need to be on bus routes. Cllr Wheeler confirmed that he would make sure this point was addressed.</li> </ul> <p>The Chairman thanked Cllr Wheeler for attending the meeting and looked forward to Cllr Wheeler returning in September to give an update on the consultation outcomes.</p>	
46.	<p><u>Public Participation</u></p> <p>Questions raised during the public participation session.</p> <ol style="list-style-type: none"> <li>1. When is the next British Waterways mooring policy steering group meeting to be held and is public participation invited in the initial meeting on the inquiry panel?</li> <li>2. Are the Kennet &amp; Avon Canal Partnership Meetings open to</li> </ol>	

	<p>the public and when and where is the next meeting.</p> <p>The Chairman advised that Ken Oliver, (Wiltshire Council canal officer) would investigate and report back.</p>	<p><b>Ken Oliver (Canals Officer)</b></p>
<p>47.</p>	<p><u>Consultation on future Waste and Recycling Collection Services</u></p> <p>The Chairman introduced Andy Conn – (Waste Management Services, Wiltshire Council) who was attending the meeting to publicise the waste consultation that Wiltshire Council had started to carry out. Attendees had had the opportunity before the meeting to talk to Andy Conn and his team about the consultation process and view the waste consultation display literature that was made available.</p> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• Were Wiltshire Council and its waste collection partners looking at ways to recycle more items, such as cardboard and tetrapaks?</li> </ul> <p>Andy Conn responded that the position with which materials could be recycled was changing all the time and that gradually it was becoming possible to recycle a wider range of materials. He commented that following discussion with Hills, a facility had been introduced to provide battery recycling and tetra pack recycling at Household Recycling Centres. Tetra packs were made of a multi-layered material and therefore were more complicated to recycle.</p> <ul style="list-style-type: none"> <li>• Were there any plans for a kerbside collection of food waste?</li> </ul> <p>Andy Conn responded that there were no plans to introduce the collection of food waste at this stage. This was because food waste would have to be collected weekly and there would be a considerable associated cost with introducing this service and as food waste was a form of waste that people could do something about in a number of ways. It was noted that it was possible to buy a subsidised food waste digester from Wiltshire Council if people wanted to treat their food waste at home.</p> <p>The Chairman thanked Andy Conn and his team for attending the meeting.</p>	
<p>48.</p>	<p><u>Library Review</u></p> <p>Geoff Langridge, (Head of Library and Information Services,</p>	

Wiltshire Council) gave a presentation which looked at how to take forward the library services in Wiltshire and asked attendees to complete a very short survey which asked “What would be your five top priorities be for a library service of the future”

Points made by Geoff Langridge included:

- There was currently high public satisfaction with library services across the county.
- That literacy was an important life skill that has a direct impact on quality of life and wellbeing.
- That the library service was currently undertaking a review with four stages: Define, Design, Develop and Deploy. The service was currently in the Define stage – looking at what the library service does, how they do it and what customers want. A number of focus groups had already taken place and individuals could contribute to this process by filling in the survey with their top priorities for the library service.

Points made from the floor included:

- Mobile library services are a vital part of rural communities and must remain.
- How would it be possible to improve the service and make the necessary savings? Geoff Langridge replied that affordability of any future service provision will have to be considered but they were looking to make a number of savings through back of house operations; the service had just renegotiated a new stock supply contract which had enabled them to save money for example.
- The importance of looking to see where levels of literacy were low and targeting resources in these areas in order to do more with less.
- A question was raised as to whether the Library Service had made a made a decision to rule out any footbridge landing behind the library in Bradford on Avon and whether the Library Service was willing to sit down with stakeholders to review the possibilities? Geoff Langridge replied that no decision had been taken and that he would be happy to sit down with the stakeholders.

The Chairman thanked Geoff Langridge for his presentation.



49.	<p><u>Community Area Grants</u></p> <p>The Wiltshire Councillors considered two applications to the Community Area Grants Scheme, as follows:</p> <p><b><u>Decision</u></b></p> <p><b>Staverton Sports Football Club was awarded £694 to complete purchase of FA approved moveable youth goals.</b></p> <p><u>Reason</u></p> <p>The application met the Community Area Grant Criteria for 20010/11.</p> <p><b><u>Decision</u></b></p> <p><b>Wiltshire Cricket Club was awarded £2,500 agreed to construct outdoor nets with an all weather hard surface to assist with the coaching of young people aged 9-13 with the condition that the money is not released until all match funding is in place.</b></p> <p><u>Reason</u></p> <p>The application met the Community Area Grant Criteria for 2010/11.</p>	
50.	<p><u>Performance Reward Grants</u></p> <p><b>Performance Reward Grants</b></p> <p>The Wiltshire Councillors considered one expression of interest to the Performance Reward Grant Scheme, as follows:</p> <p>Climate Friendly Bradford Fuel Poverty Project - £25,000</p> <p>The project will work with a wide range of individuals and partner organisations throughout the community area to raise awareness and support practical action for improved home energy efficiency (insulation, boilers etc) in 2,000+ homes. The group were looking to apply for a further £75,000 from the Lottery Fund.</p> <p><b><u>Decision</u></b></p> <p><b>That the Bradford on Avon Area Board endorses the Performance Reward Grant application for £25,000 and would put it forward to the Performance Reward Grant Funding Panel for consideration.</b></p>	

51.

Historic Core Zone

Laura Gosling, (Senior Transport Planner, Wiltshire Council), Chris Carter and Richard Crappsley, (Colin Buchanan) gave a presentation to discuss the initial designs for a Historic Core Zone in the centre of Bradford on Avon and to seek the Area Board's approval for the preliminary design plans for a Historic Core Zone in Bradford on Avon.

Both the Town Council and Historic Core Zone Group (Priority for People) expressed their support for the scheme. The Historic Core Zone Group were preparing a leaflet to distribute across the Community Area with details of the scheme.

Questions raised from the floor included:

- Do the plans take into account access for the visually or mobility impaired?

Colin Buchanan responded that at present the visually impaired have to contend with narrow pavements and a lack of crossing points. These plans would greatly improve the pedestrian environment for them. The crossing by St Margaret's Hall is retained in the plans.

- How much would the scheme cost to implement, and who would fund it.

Laura Gosling responded that the estimated cost of the scheme was £2.25 million. This could not be funded by the Wiltshire Council Transport Budget as this had just been reduced from £4 million to £3 million for the whole county. It was commented that the best course of action was to look to implement the project in small parts and to seek funding through a variety of sources of funding.

- Concern was raised about the removal of the crossing on Market Street and the difficulty in crossing at courtesy crossings.
- Any crossing near the Bradford on Avon lock needs careful consideration and some input from the boating community.
- Air quality should be considered to ensure that the new proposals do not make things worse. Laura Gosling confirmed that the highways department were working with the air quality team and that modelling would be carried out to ensure the scheme did not cause a further decline in air

	<p>quality.</p> <p>The chairman requested that all the comments were taken on board by the design team.</p> <p><b><u>Decision</u></b></p> <p><b>That the Area Board notes the excellent work arising from the Taming the Traffic workshops, the Priority for People Groups and the Historic Core Zone processes and pays tribute to all participants.</b></p> <p><b>The Area Board welcomes the 226 page Bradford on Avon Historic Core Zone Draft Final Report from Colin Buchanan and Partners, with preliminary designs for:</b></p> <ul style="list-style-type: none"> <li>• <b>Improved pedestrian access and safety measures in central Bradford on Avon.</b></li> <li>• <b>A less highway and more people orientated look-and-feel for the streets of central Bradford on Avon.</b></li> <li>• <b>The maintenance of sufficient highway capacity to avoid the build up of additional general queuing in Bradford on Avon.</b></li> </ul> <p><b>The Area Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Welcomes and endorses the preliminary design plans.</b></li> <li>• <b>Recognises that each part of the plan will require detailed design and consultation.</b></li> <li>• <b>Requests that Wiltshire Council Highways works the Area Board, Bradford Town Council, Priority for People and local residents and organisations to bring forward detailed plans for the progressive implementation of the proposals.</b></li> </ul>	
52.	<p><b><u>Representatives on Outside Bodies</u></b></p> <p>Wiltshire Councillors elected representatives for the following groups and committees:</p> <ul style="list-style-type: none"> <li>• <b>Bradford on Avon Community Area Partnership – Cllr</b></li> </ul>	<b>Elly Townsend</b>

	<p>Rosemary Brown.</p> <ul style="list-style-type: none"> <li>Community Area Young Peoples Issues Group – Cllrs Rosemary Brown and Trevor Carbin.</li> </ul> <p>It was agreed that Cllrs Rosemary Brown and Trevor Carbin would give a Community Area Young Peoples Issues Group update at the September meeting.</p>	
53.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 22 September 2010 – St Laurence School, Bradford on Avon.</p> <p>Wednesday 24 November 2010 – St Margaret’s Hall, Bradford on Avon.</p>	
54.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everybody for attending the meeting.</p>	

## Agenda Item 5

### **Bradford on Avon Area Board**

**22<sup>nd</sup> September 2010**

### **Chairman's Announcements**

#### **Community Payback – Call for Grot Spots**

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots', local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using the referral form on the Community Payback leaflet or via their Community Area Manager.





## Agenda Item 5

### **Bradford on Avon Area Board**

**22 September 2010**

### **Chairman's Announcements**

#### **Gypsy and Traveller Site Consultation**

Consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold. The issues consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy has now been revoked and it falls to local authorities to determine the right level of site provision. Officers are currently assessing existing information about the level of need for new Gypsy and Traveller sites in Wiltshire to make sure the development plan document progresses with the correct local targets for new site provision. This has affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document. The Area Board will be informed once a revised project timetable on the provision of new sites for the travelling community is available.



## Agenda Item 5

### Bradford on Avon Area Board

22<sup>nd</sup> September 2010

### Chairman's Announcements

### Wiltshire Local Transport Plan 2011 - 2026

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steer the implementation of national transport policies at the local level.

The Wiltshire Local Transport Plan is made up of:

- A long-term transport strategy that seeks to:
  - support economic growth
  - reduce carbon emissions
  - contribute to better safety, security and health
  - promote equality of opportunity
  - improve quality of life and promote a healthy natural environment
- A shorter-term implementation plan based on a realistic assessment of available funding, and
- A number of supporting strategies and technical documents.

In addition, the Local Transport Plan provides the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire.

Consultation on the draft Local Transport Plan will run from **4 October to 26 November 2010**.

The preferred method of communication is for comments to be submitted online at: <http://consult.wiltshire.gov.uk/portal>, where electronic copies of all the documents will be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan will also be available from all libraries and main Council offices.

The Council's Cabinet and full Council will consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.

**Consultation Portal Link:** <http://consult.wiltshire.gov.uk/portal>





## **Crime and Community Safety Briefing Paper Bradford-on-Avon Community Area Board 22<sup>nd</sup> September 2010**

### **1. Neighbourhood Policing**

#### **Current Priorities:**

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

🖥️ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### **Police Authority Representative**

**Cllr. Paul Sample** is the Wiltshire Police Authority member with the responsibility for the Bradford-on-Avon Community. He can be contacted via Wiltshire Police Authority ☎️ 01380 734022 or 🖥️ <http://www.wiltshire-pa.gov.uk/feedback.asp>

#### **Team profile:**

##### **Team Supervisor**

Sergeant Chris Hams

##### **Town Centre Team**

Beat Manager – PC Martin Annetts  
PCSO – Laura Humphreys

##### **Rural Team**

Beat Manager – PC Martin Barrett  
PCSO – Vicky Huntley





**Table 2 – Reported Anti-Social Behaviour Figures  
1<sup>st</sup> July 2009 – 30<sup>th</sup> June 2010**

JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	APR-JUNE 2010 (2009)	MONTHLY AVE (09/10)
163	127	115	145 (167)	137.5

*David W Cullop*

**David W Cullop**  
Sector Inspector

06/09/10



## Agenda Item 5

### NHS Update – August 2010

#### **Equity and excellence: Liberating the NHS**

The Secretary of State for Health, Andrew Lansley, has published a new NHS White Paper, 'Equity and excellence: Liberating the NHS', setting out the coalition Government's vision for the NHS. The White Paper is the first step towards the Government's ambition for the NHS to achieve health outcomes and quality health services that are among the best in the world.

The White Paper sets out proposals for the NHS to become a truly world-class service: a service that is easy to access, treats people as individuals and offers care that is safe and of the highest quality.

This vision puts patients at the heart of everything that the NHS does. This means giving them more choice and the information they need to be able to exercise that choice. It also means putting GPs in charge of local commissioning decisions and setting providers of health services free from top-down targets.

In order to achieve its vision for the NHS, the Government has proposed changes to the way the NHS is organised. It plans to create an independent National Commissioning Board for the NHS. The Board will allocate money to local GP consortia for them to use to commission local health services. Local authorities will take on responsibility for public health and health improvement, currently held by primary care trusts.

As a result of these changes, the Government expect PCTs to cease to exist from 2013 in light of the successful establishment of GP consortia. It is also planned that strategic health authorities will no longer exist from 2012/13. In the meantime, these organisations will have important roles to play in supporting the NHS through a period of change.

For NHS Wiltshire, this means getting ready to ensure we have a safe and effective transfer of responsibilities to GP consortia and Wiltshire Council. It also means making sure that we maintain our focus on securing safe and effective services that deliver value for money and which are as good as they can be.

A number of more detailed, supporting documents have been and will continue to be issued in the following weeks as part of the White Paper consultation process. Details are set out below about how you can forward your comments for the consultation.

Document Title and Link	Deadline
The Centre for Public Scrutiny Equity and Excellence – NHS White Paper Summary <a href="http://www.cfps.org.uk/userfiles/file/Equality%20and%20Excellence%20-%20Summary%20of%20key%20themes%20for%20councillors.doc">http://www.cfps.org.uk/userfiles/file/Equality%20and%20Excellence%20-%20Summary%20of%20key%20themes%20for%20councillors.doc</a>	N/A
Equity and excellence: Liberating the NHS <a href="http://www.dh.gov.uk/en/Healthcare/LiberatingtheNHS/index.htm">http://www.dh.gov.uk/en/Healthcare/LiberatingtheNHS/index.htm</a>	Comments by 5 <sup>th</sup> October

Increasing democratic legitimacy in health <a href="http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117721.pdf">http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117721.pdf</a>	r 11 October
Commissioning for patients <a href="http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117705.pdf">http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117705.pdf</a>	11 October
Transparency in outcomes: a framework for the NHS <a href="http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_117583">http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_117583</a>	11 October

## Wiltshire Community Health Services

The White Paper also makes it clear that the Government's commitment to separating NHS provider functions from the commissioning part of Primary Care Trusts is unchanged. The commitment stands that by 1 April 2011, Primary Care Trusts will have divested themselves of directly-provided services. This has a direct implication for the Wiltshire-wide, individual services currently provided by Wiltshire Community Health Services, as well as the clinical and nursing staff employed by Wiltshire Community Health Services.

As a consequence, the Board of NHS Wiltshire agreed at its Board Meeting on 21 July 2010 to put in place appropriate commissioning arrangements to transfer Wiltshire Community Health Services to other NHS organisations. In order to preserve the strengths of the services, the plan is that the transfer will happen in 'clusters'.

- Cluster 1: Maternity – managed transfer to a NHS Trust capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a 3-year term.
- Cluster 2: Children – managed transfer to a NHS Trust for a period of two years with the strategic intent of maintaining the integrated working with Wiltshire Council.
- Cluster 3: Miscellaneous – The PCT will pursue the transfer of each of these services via the appropriate contractual arrangements, as outlined in the option appraisal.
- Cluster 4: Adult Services – managed transfer to an NHS organisation capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a 3-year term.

Expressions of interest will be received from other NHS provider organisations, including Great Western Hospital, Royal United Hospital, Bath and Salisbury Foundation Trust. In considering the proposals from these organisations, NHS Wiltshire will look at how they propose to continue delivering the high-quality clinical services which WCHS staff currently provide and to build on the successes of these services. This is likely to result in the transfer of frontline clinical staff into the relevant NHS organisations.

## Reduction in management costs

The Coalition Government has asked for a 45% national decrease in NHS management costs by the end of 2013, linking to new models of working and shifts in commissioning responsibilities. NHS Wiltshire is therefore reviewing corporate teams and structures across HR, finance, IM&T, PALS and Communications teams, reducing the number of posts in each area. Redundancies will be made by 31 March 2011.

## **Stakeholder Assembly - Delivering Value for Patients**

Nationally, the NHS is looking at ways to deliver more efficient ways of working in the future. In Wiltshire, we are working on more than 50 projects, led by local clinicians and PCT staff, to deliver savings which can be re-invested in front-line services to manage the increasing demand from our ageing population, new technologies and new medicines. The projects were shared with stakeholders, including colleagues from the voluntary sector, patients groups, Wiltshire Involvement Network and Wiltshire Council at our Stakeholders Assembly at the end of June. The feedback we received supports the work we are doing and the Board of NHS Wiltshire has agreed thirteen priority projects which will be the focus of work over the next six months so that we start to deliver savings from the beginning of 2011/12.

The next Board meeting will be held on **29 September 2010, venue to be confirmed.**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)





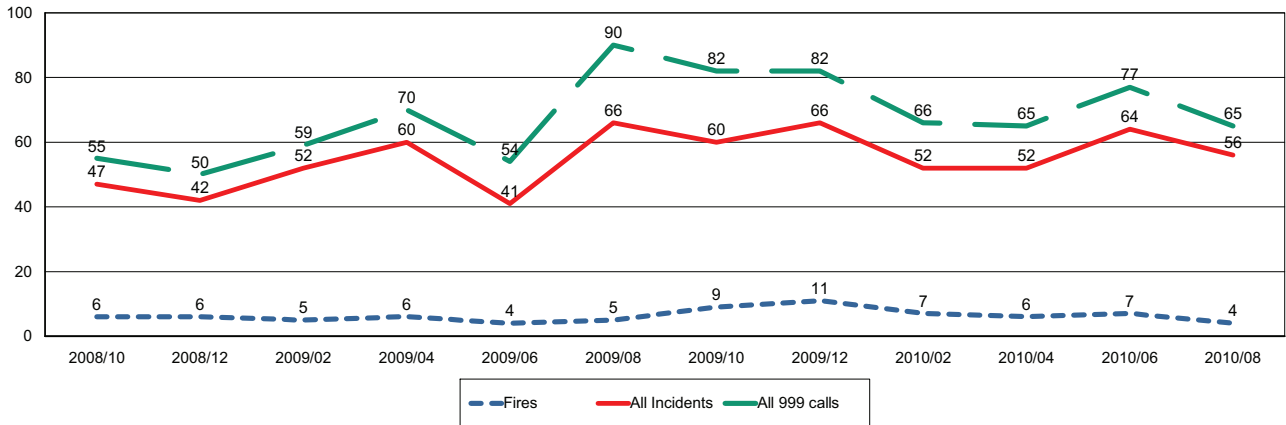
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

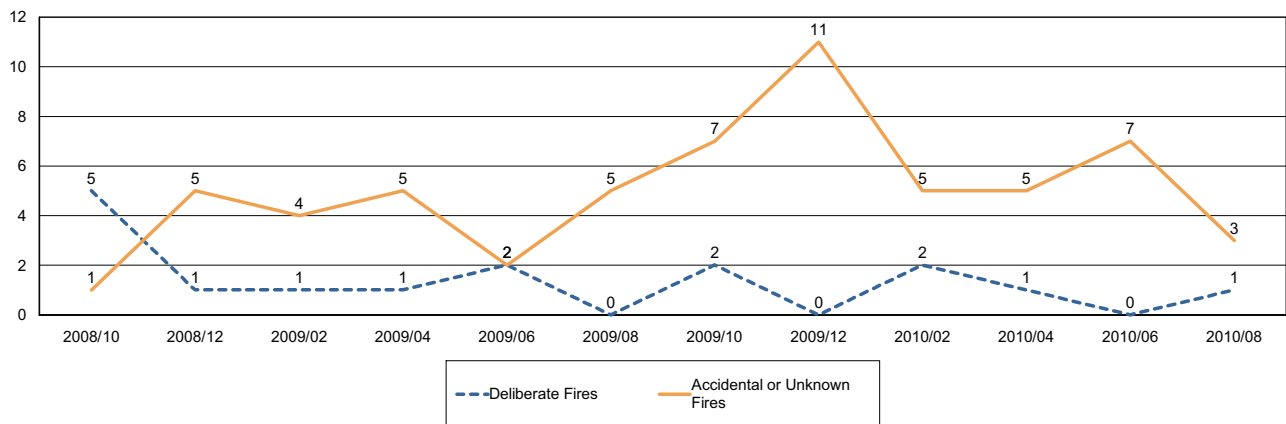
## Report for Bradford on Avon Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including August 2010. It has been prepared by the Group Manager for the Board's area.

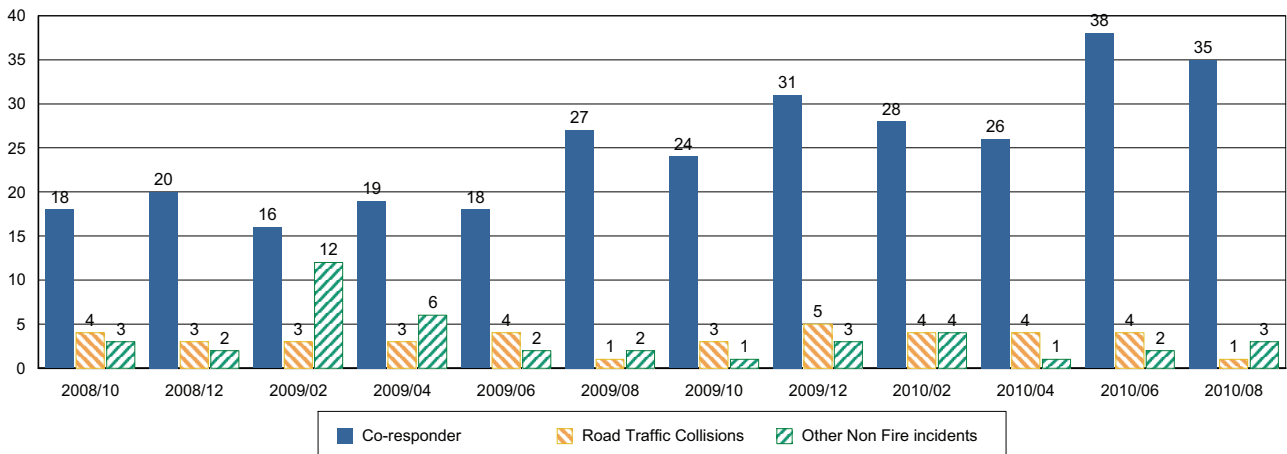
### Incidents and Calls



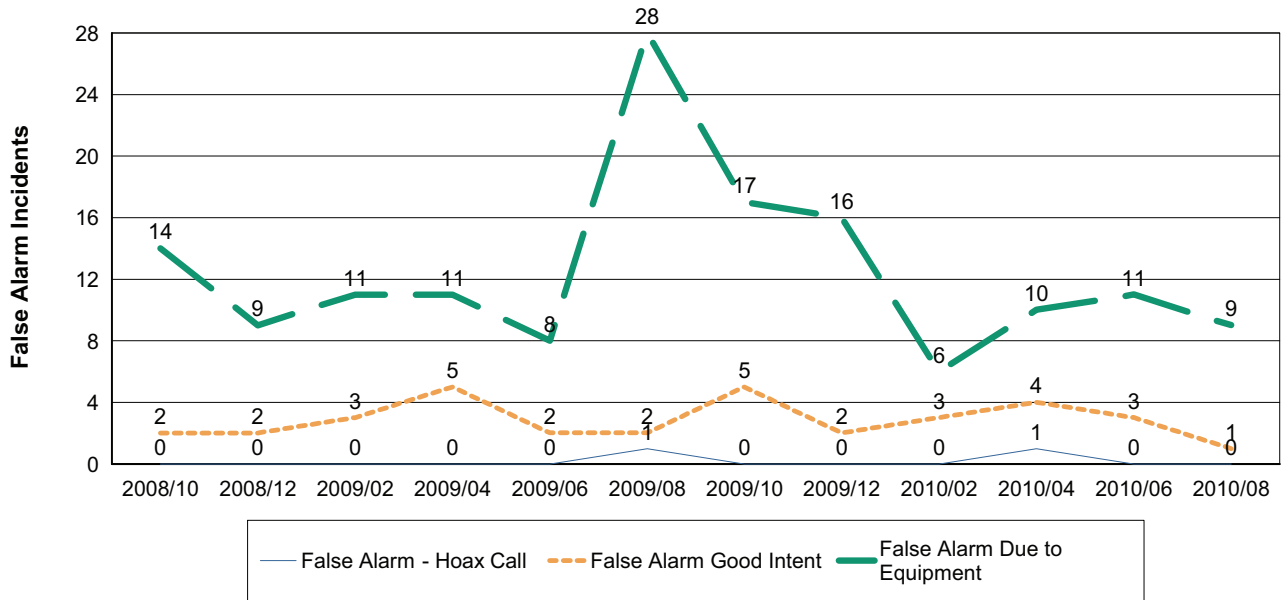
### Fires by Cause



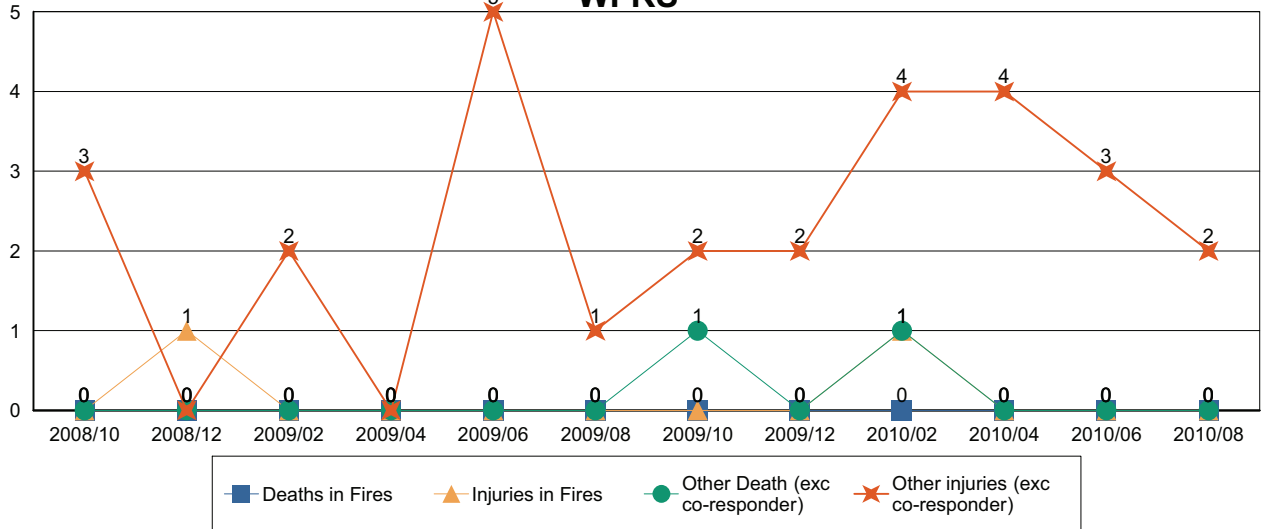
### Non-Fire incidents attended by WFRS



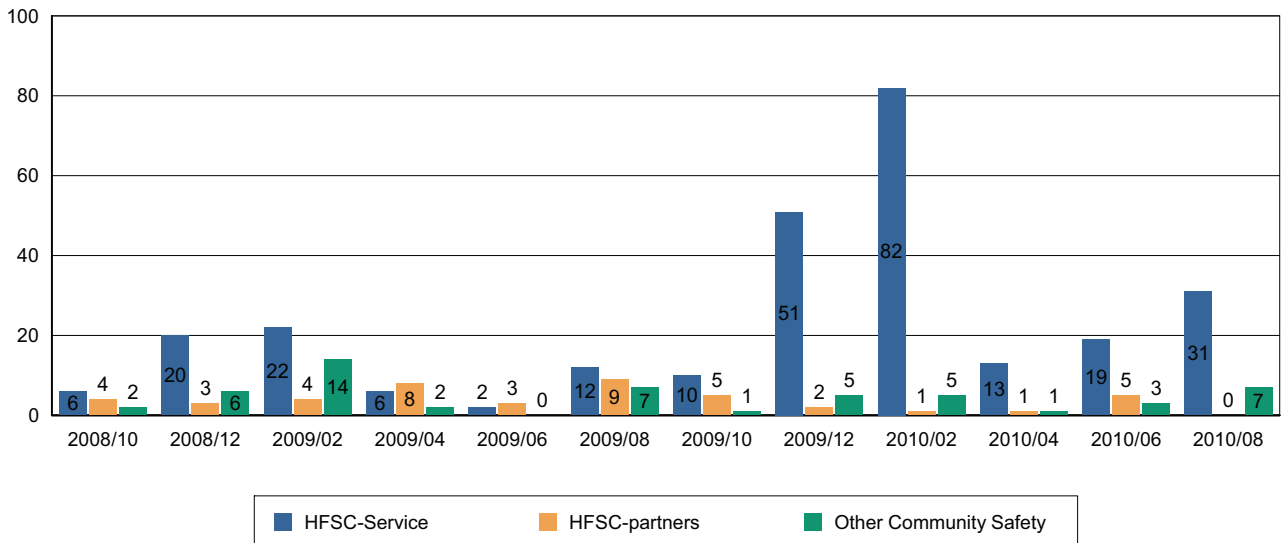
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **BRADFORD ON AVON AREA BOARD**

**WILTSHIRE COUNCIL  
20 SEPTEMBER 2009**

**AGENDA ITEM 5**

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### **BRADFORD ON AVON COMMUNITY AREA PARTNERSHIP: SUMMARY REPORT FOR AREA BOARD**

#### **BACKGROUND:**

The Community Area Partnership last produced a Community Plan in 2005. The members felt that the Partnership had suffered from a loss of focus and momentum and that the creation of a Unitary Authority with its concomitant Area Boards had prompted a rethink about the effective purpose of the Partnership. As Jim Lynch had been previously involved in an assessment of Community Area Partnerships across Wiltshire on behalf of WFCAP, he was a very welcome applicant for the post of Partnership Officer. His appointment will particularly enable him to assist the Partnership in resolving this situation.

He subsequently made a number of recommendations to the Partnership:

1. That the structure/constitution of the Partnership, i.e. a 16 member steering group, was unwieldy and operationally difficult to sustain and should be replaced by a Core Management Group liaising with and reporting to a more flexible network/alliance of organisations, represented by 'Thematic Champions' across the Community Area.
2. That the current membership had become an 'ad hoc' grouping based on historical accident rather than current activity/priority and should, in effect, be disbanded and start afresh.
3. That the traditional concept of an overarching Community Area Plan, involving significant input/authorship by the Partnership needed to be revised. The community area has a much higher organisational capability in many directions (e.g. the environment, economic development and transport, as well as specific issues in individual parishes, etc.) than was the case when the Partnership was originally founded. In these key areas, the role of the Partnership as a producer of community priorities had been effectively superseded. It should concentrate, instead, more on liaison and collation of existing action plans and community priorities, and the coherent publication and dissemination of such material.
4. This shift in operational priority further emphasised the need for a change in structure. Instead of a 'steady state' fixed membership with large-scale set meetings, generalised agendas and so forth, there was a need for a more dynamic, flexible network which would alter according to current activity, project and purpose. This needed to be addressed as a matter of urgency if the Partnership was to justify its existence (and funding).

At a meeting of the CAP Steering Group on 10<sup>th</sup> June, the above issues were discussed and generally agreed. Accordingly, the Steering Group agreed to a temporary suspension and gave its backing to a Core Management Group to address these issues, explore potential solutions, and report back when sufficient progress had been made to enable, hopefully, a fresh approach which will allow the Community Area Partnership to be more fit for purpose in the current context.

### **PROGRESS TO DATE:**

Within the limited time available to Jim (approx. a day per week) and the traditional difficulties of holding meetings during the summer months, we have begun to forge a renewed sense of purpose and enthusiasm. This is however, to speak plainly, quite a tricky process! Some meetings have been with groups whose view of the Partnership as previously constituted is somewhat jaundiced. Other meetings are with those who have had little or no historical affiliation with the Partnership, have no interest in it's past, and simply wish to understand if a Partnership might benefit them in the future.

He has, therefore, been keen to establish a contemporary relevance which might act as a bridge between these different perspectives and enable us to quickly establish a sense of common purpose. What is uppermost in everybody's mind, understandably, across all areas, is the potential impact on their activities of the forthcoming 'Age of Austerity'. It seems inevitable, whether via County-based cutbacks or national budgetary reviews, that the capability of services, projects, facilities and funding will be severely tested during the coming years.

He has discussed these issues with a number of key groups and individuals and there is an emerging consensus that the Community Area Partnership could perform a valuable service by coordinating an assessment, over time, of the impact of these changes on the community as a whole. It could also, in due course, provide an impartial platform for a positive coordinated response. He has, as it were, 'road-tested' this with, amongst others, Churches Together, the Senior Citizens Forum and the Tourism Association. All three bodies have responded enthusiastically and are very keen to be involved. The proposed project has also attracted support from the Wiltshire Forum of Community Area Partnerships (WFCAP), which is currently discussing this with Partnerships across the County and working on a shared template for the collation and dissemination of such material.

As well as being practically relevant, such an activity could well provide the Bradford on Avon Partnership with a readymade platform for renewal. A number of potential 'Theme Champions' have already indicated their willingness to become personally involved. If there is a general willingness to proceed in this direction, we are confident, based on feedback so far, that we will emerge with a format which combines the material for a traditional Community Area Plan with a shared template for assessing and responding to the challenges ahead.

To assist the core group, Michael Collins has been appointed on a part-time 6-month contract as an expert in tracking, guiding and communicating activities in this type of enterprise. We would hope to be in a position to report positive progress, as indicated, to the November meeting of the Bradford on Avon Community Area Board.

# Bradford on Avon Community Area Board

## Update

22<sup>nd</sup> September 2010

## Since the last meeting ....

- The first meeting has taken place of the British Waterways Local Mooring Strategy Stakeholders Group. This group will be looking at how they can develop a joint mooring strategy for the Kennet and Avon Canal.
- The Footbridge Stakeholder group have met twice to discuss the landing sites for the footbridge and possible alternative designs.
- Helen Lines from Community first attended Holt Parish Council to provide an update on the good neighbours project
- A meeting of the grants advisory panel took place on the 1<sup>st</sup> September. A report from the group is included in the agenda papers.
- The friends of Barton Farm play area group have started consulting on plans for the Barton Farm play area.
- The community area partnership has started meeting with community groups across the community area to discuss how they might like to be involved in a project looking at how different individuals and groups in the community area are being affected by the current economic climate.
- A meeting has taken place with emergency planners and community representatives to discuss how communities can prepare for emergency situations.

# Youth Funding

## **At the March area board meeting:**

Kevin Sweeney from the Wiltshire Council Youth Development Service presented proposals to introduce a new staffing formula to make the funding of youth services across the county fairer. The new formula allocates funding according to numbers of young people, levels of deprivation and population density.

The Bradford on Avon Community Area has lost 6 hours of youth work a week under the new funding arrangements. At the area board, Holt Parish Council expressed concerns that they were going to suffer an unfair cut in services in comparison to the rest of the community area. The Youth Service has asked Holt Parish Council if it would consider funding one of the two youth workers that run the Wednesday Youth Club in Holt. Wiltshire Council would continue to fund one youth worker for 3 hours a week.

## **What happened next:**

A senior representative from the youth service met with representatives from Holt Parish Council on the 19th April to discuss their concerns. Kevin Sweeney has written to Holt Parish Council following this meeting to confirm the Wiltshire Council position. Holt Parish Council have met and responded.

An additional £4,711 has been made available to the Bradford on Avon Area Board to go towards youth activities. No decisions have been taken as yet on how this money should be allocated.

## **Since the May meeting:**

Discussions are continuing to see if it possible to identify alternative funding sources or other options.

Dawn Froggatt, the Bradford on Avon Youth Worker for the past six years has now left Wiltshire Council. Kath Brownlee is the new Youth Development Coordinator for the Bradford on Avon Area.

# Footbridge Review Process

## **At the May Area Board meeting:**

The Town Council requested support from the area board to undertake a stakeholder review process.

A question was also raised about what would now happen to the performance reward bid submitted by the Town Council for £100,000 to go towards the cost of the bridge which had previously been put forward by the area board.

## **What happened next:**

An initial meeting took place on 4th June with one representative from Bradford Bridge Concern, Back the Bridge, Bradford on Avon Town Council and Bradford on Avon Preservation Trust. This meeting was facilitated by Jim Lynch. It was decided that Dominic Murphy of Creating Excellence in Bristol should lead the stakeholder process. The community area manager supplied administrative support for this meeting.

A further meeting was held on the 30th June with representatives from Linden Homes at which possibilities for different siting positions were discussed.

The core stakeholder group also met on the 20<sup>th</sup> July & the 2<sup>nd</sup> September to talk about the landing sites and alternative designs.

The bid made by the Town Council for a performance reward grant has been withdrawn until the stakeholder review process is completed.

If you would like copies of the minutes from any of the meetings of the stakeholder group, please contact the Community Area Manager.

# Speeding

## So far:

Metro counts (which record the number and speed of vehicles over a 7 day period in a specific location) have been requested for:

1. Lower Westwood
2. Upper Westwood
3. B3105/B3107 junction in Staverton
4. Midford Lane in Limply Stoke
5. Christchurch Road
6. Ashley Road
7. B3108 Winsley Road

## Results so far:

In Lower Westwood, the average speed of cars was 24.1 mph. 9.7% of vehicles were recorded to be travelling over the speed limit.

In Upper Westwood, the average speed of cars was 17.7mph. 3.9% of vehicles were recorded to be travelling over the speed limit.

At the B3105/ B3107 junction in Staverton it was recorded that the average speed of cars was 42.2mph. 1.9% of vehicles were recorded to be travelling over the speed limit.

On Midford Lane, the average speed of cars was 26.7mph in one location and 27.3 mph in another location. 0% vehicles were recorded to be travelling over the speed limit.

The results from Christchurch Road, Ashley Road and the B3108 are still forthcoming.

# Historic Core Zone

## **At the July 2009 Area Board:**

It was agreed that Wiltshire Council should commission consultants to develop initial plans for a historic core zone in Bradford on Avon.

## **What happened next:**

Colin Buchanan Consultants were appointed to carry out this work. They have run two stakeholder workshops with representatives from local organisations, the first to talk about the issues experienced by local people in terms of traffic intimidation and the second to look at a variety of ways in which these problems could be resolved.

Colin Buchanan submitted their initial plans to the Council in June. These plans were presented at a Priority for People public meeting on the 23rd June. They then went to the Town Council for consideration.

## **At the July 2010 Area Board:**

Wiltshire Councillors agreed to approve the initial plans for the Historic Core Zone. More detailed design plans will be developed once funding becomes available.



# British Waterways' Local Mooring Strategy Consultation

## **At the January area board meeting:**

Representatives from the Boater Community presented a number of concerns they had regarding the Local Mooring Strategy proposed by British Waterways.

It was agreed that the members would write formally to Cllr Toby Sturgis and British Waterways asking them to attend a meeting to discuss the issues raised by the boater community.

## **What happened next:**

Letters were sent to Cllr Sturgis and British Waterways.

A meeting took place with local elected members, British Waterways, Wiltshire council officers and members of the Boater Community on the 22<sup>nd</sup> February 2010.

It was agreed that British Waterways would put together a more comprehensive set of data to demonstrate levels of usage of the waterways and that they would come back to the area board once they had collated the results of the national consultation. More than 100 people attended a consultation event held in partnership between the Area Boards Team and British Waterways. British Waterways announced plans to set up an 'inquiry panel' to gather evidence from different parties on how they feel local moorings should be managed. Two round table discussions looked at what people thought of the inquiry panel idea and how the area board could be used to help facilitate discussions about the use of the canal.

## **Current situation:**

An initial meeting took place on the 26<sup>th</sup> August to discuss how plans for a local mooring strategy could be developed. At the initial meeting, it was agreed that the group of stakeholders would try to work together to produce one local mooring strategy to put to the enquiry panel for discussion.

It is still being decided who will sit on the stakeholder group.

# Barton Farm Play Area

## So far ..

An issue was raised with the area board about the quality of the Play equipment at the Barton Farm Play Area. A basket swing had to be removed from the site as it encouraged anti- social behaviour.

Current funding for new play equipment has already been allocated to play areas in Monkton Farleigh, Staverton and Poulton.

A community group has formed to consult on what people think of the current play area and to look at whether the equipment could be improved with external funding.

The Friends of Barton Farm Play Area Group asked people to fill in questionnaires about what they would like to see in the play area and had over 70 responses.

## Next Steps:

Members of the 'Friends of Barton Farm Play Area Group' will present their initial plans at the September meeting and ask for feedback.

The plans will also be on display at the library for two weeks from 20<sup>th</sup> September – 1<sup>st</sup> October.

# South Wraxall Cycle Path

## So far ...

Several South Wraxall Residents initiated a project to look at the possibility of installing a safe cycling link from South Wraxall into Bradford on Avon.

Two residents met with a transport officer and the community area manager on the 15<sup>th</sup> February to discuss the best way forward.

South Wraxall Parish Council is in support of the scheme.

Following this meeting, the group have been put in contact with the Countryside Access Development Officer. They are currently liaising with Sustrans and Wiltshire Council over possible routes for the cycling link and potential sources of funding.

## What happened next:

The group have now visited the proposed site with Sustrans and have received a quote from a contractor for simply improving the surface of the existing route, which is already either covered in tarmac or well compacted.

The group have now been successful in obtaining funding for the project.

# Holt Footpath

## **At the January area board meeting:**

Martin Moyes from Holt Parish Council gave a presentation on a Parish Council project to build a footpath project on the Holt recreation ground.

## **What happened next:**

85 questionnaires have been distributed to households in Holt thought to be the most affected by the proposed new footpath. The deadline for responses was at the end of February.

A public forum was held in Holt on the 22<sup>nd</sup> April to discuss the comments raised in the response to the questionnaire.

Following this the Parish Council Transport Committee agreed to progress the scheme and to start looking at potential exit points onto Ground Corner.

A site visit took place with a highways engineer and public rights of way officer from Wiltshire Council to discuss some of the technical aspects of the scheme.

Progress to date and the next steps are to be discussed at a future Holt Parish Council Transport Committee meeting.

# Holt Good Neighbours

## So far ...

Holt has been selected as a proposed location for a Good Neighbours Scheme in which local people are invited to volunteer to become a trusted community member and resource whilst supported by a paid co-ordinator .

The scheme aims to help older, more socially isolated individuals feel more secure and to have a better quality of life.

Volunteers visit people at home to provide high quality information and enable access to a wide range of resources. They also network widely with parish councillors, transport providers, faith groups, social groups, police and health and social care providers to become known in their community.

The good neighbours scheme will eventually be rolled out across Wiltshire. Holt has been identified as a potential location for one of the first schemes.

## Next steps:

Helen Lines from Community First attended the Holt Parish Council meeting on the 26<sup>th</sup> August to provide more information about the scheme and to advise the Parish Council that she is currently recruiting a co-ordinator to develop the scheme in Holt.

# Limpley Stoke Traffic Intimidation

## **At the January area board meeting:**

A grant of £5,000 was awarded to Limpley Stoke Parish Council to put towards measures to reduce traffic intimidation. The issue of traffic intimidation in Limpley Stoke was first raised at an Area Board in July 2009.

## **What happened next:**

A workshop took place on the 5<sup>th</sup> March. More than 70 local residents attended to give their thoughts on traffic intimidation.

Highways Officer David Bullock gave interim feedback to the Parish Council at on 6<sup>th</sup> April.

Highways Officer David Bullock confirmed that the parish of Limpley Stoke was to be formally invited to partake in the trials.

## **Current situation:**

Limpley Stoke has accepted the invitation to partake in the 20mph trials and the parish council are currently in discussions with Wiltshire Council Highways Officers about plans for the scheme.

# Westwood Traffic Intimidation

## So far...

Westwood Parish Council wrote to the Council in February requesting a 'road safety survey' examining the benefit of introducing a 20mph speed limit amongst other potential measures.

A metro count has taken place in two locations in Westwood as an initial step to examine traffic conditions. The results of these showed average speeds of 24.1 mph for Lower Westwood Road and 17.7mph for Upper Westwood Road (the equipment at this location was vandalised and only 180 cars were recorded).

It was announced at the area board on the 19<sup>th</sup> May that Westwood Parish Council would formally be invited to take part in the 20mph trials.

## Next steps:

Westwood Parish Council formally agreed to accept the invitation to partake in the 20mph trial on the 5<sup>th</sup> July.

They will now work with Wiltshire Council Highways Officers to develop the scheme.

# Waste and Recycling Strategy

## **At the January area board meeting:**

Toby Sturgis presented on current waste and recycling policy and highlighted that a consultation was going to take place put forward a number of options for the refuse collection and recycling services which currently differ from area to area across the county.

## **What happened next:**

The consultation on the Waste and Recycling strategy was postponed until after the general election.

Officers from this service will be available before the area board on the 21st July to questions on how you can have your say during the consultation.

## **Current situation:**

The consultation on Waste and Recycling closed on the 20<sup>th</sup> August 2010.

All comments and completed questionnaires received before 20 August 2010 have been included in the analysis of the consultation. In October, councillors will consider a report containing the results of the consultation and decide what service changes to make.



# Emergency Planning

The Emergency Planning Team at Wiltshire Council are planning on carrying out a pilot in the Bradford on Avon Community Area to look at how they can support communities to prepare for emergencies.

## **What will happen next:**

Members of the Emergency Planning Team will be coming to a future area board meeting to talk to community members about they can help prepare to protect themselves in emergency situations.

# Community Area Transport Working Group

## At the July Area Board meeting:

It was announced that a Community Area Transport Working Group was going to be set up.

Every year Wiltshire Council Highways Department receives hundred of requests for transports improvements. This includes requests for traffic calming, zebra crossings, footpath widening and the installation of roundabouts.

In the past these schemes were prioritised according to a set of criteria which looked at a variety of factors such as the number of accidents recorded at that location and the number of people who would benefit from a scheme.

These schemes will now also be assessed by the Transport Working Group to ensure that local priorities can be taken into consideration.

## Current situation:

The community area manager has written to all Town and Parish Councils asking them if they would like nominate a representative for the working group.

The first meeting of the transport working group is planned to take place in October.

It is planned that the results of the discussions from the first group will be fed back to Councillors at the November Area Board.

The Area Board has a total of £10,062 to spend on transport improvements across the community area.

A guide to the cost of schemes is available at [www.wiltshire.gov.uk/costwiltshighwaysworks](http://www.wiltshire.gov.uk/costwiltshighwaysworks)

# Library Services Review

## At the July Area Board:

The Head of the Library Service explained that service was currently undertaking a review with four stages: Define, Design, Develop and Deploy. The service was currently in the Define stage – looking at what the library service does, how they do it and what customers want. A number of focus groups had already taken place and individuals could contribute to this process by filling in the survey with their top priorities for the library service.

## Current situation:

You can still have your say on your top five priorities for a future library service by going to

[www.wiltshire.gov.uk/librariesnews.htm?aid=104434](http://www.wiltshire.gov.uk/librariesnews.htm?aid=104434)

# Car Parking Strategy

## **At the July area board meeting:**

It was announced that residents had the opportunity to comment on car parking strategy proposals from 12 July to 3 September 2010.

The consultation looked at areas such as parking charges, residents parking and managing off and on street parking.

## **Current situation:**

An officer will be attending the September Area Board to feedback on the comments of local people on the car parking strategy and the next steps.

# Leisure Review

## **At the July Area Board:**

Councillor Stuart Wheeler explained how Wiltshire Council had undertaken a review of its indoor leisure facilities.

Currently, there is a mixture of facilities across the county. These include privately owned, council-operated, community run and some that are jointly used by local schools. The council contributes towards the running of 23 indoor facilities and would need to spend £93 million just to maintain them for the next 25 years. This would not include any improvements, refurbishments or building any new facilities and the Council believes this would be an inefficient use of resources.

The review looks at leisure provision for the next 25 years and focuses on a programme of replacement, refurbishment and devolvement of leisure facilities.

## **Next steps:**

Councillor Stuart Wheeler will be attending the Bradford on Avon board to discuss the options for Bradford on Avon swimming pool in more detail.

You can have your say on the leisure consultation by going to

[www.wiltshire.gov.uk/leisure](http://www.wiltshire.gov.uk/leisure)

More information on other community issues  
can be found on our online issue tracker.

Go to [www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)

**NOTES**

The proposed scheme seeks to integrate the existing play area much more strongly into the country parks. The majority of the fencing has been removed and play features extend outwards to encourage exploration.

A combination of existing play equipment, supplemented with natural materials will offer a wealth of play opportunities for children whilst still respecting the natural environment of the site.

A new 'beach' area would provide sand and water play, building on the paddling that already takes place in summer. Stepping stones set in the shallow water (alongside the ford) will provide ample space for children to play right in the water. The sand area is raised and retained with a timber or sand bag wall.

We would also like to investigate using the pillbox as a teen space, by clearing the nettles on the island and providing steps to the roof. This would be dependant on its structural stability and any listing restrictions.

The bulk of the existing grass area is left open to accommodate occasional events and informal ball games

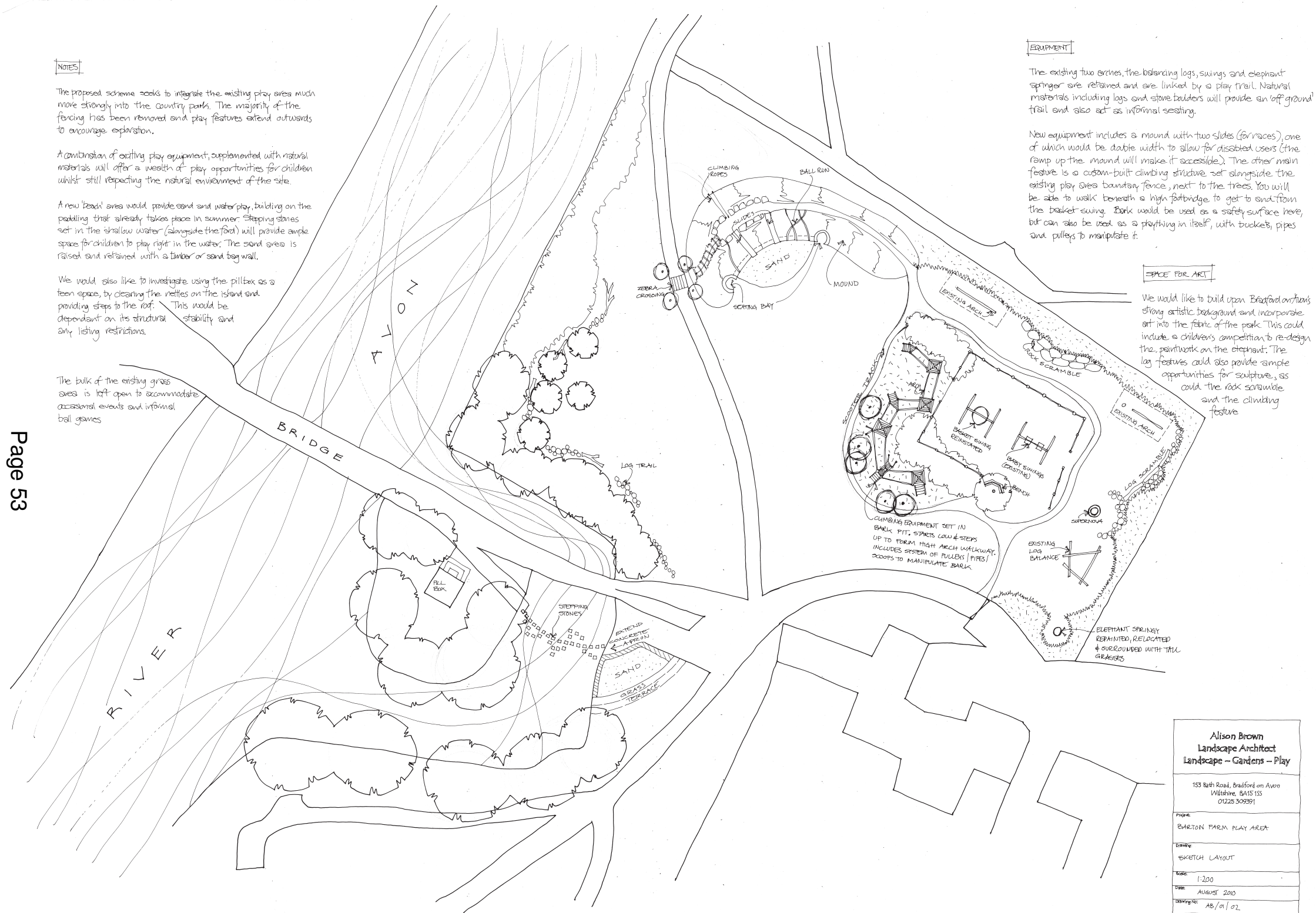
**EQUIPMENT**

The existing two arches, the balancing logs, swings and elephant springer are retained and are linked by a play trail. Natural materials including logs and stone boulders will provide an 'off ground' trail and also act as informal seating.

New equipment includes a mound with two slides (for races), one of which would be double width to allow for disabled users (the ramp up the mound will make it accessible). The other main feature is a custom-built climbing structure set alongside the existing play area boundary fence, next to the trees. You will be able to walk beneath a high footbridge to get to and from the basket swing. Bark would be used as a safety surface here, but can also be used as a plaything in itself, with buckets, pipes and pulleys to manipulate it.

**SPACE FOR ART**

We would like to build upon Bradford's strong artistic background and incorporate art into the fabric of the park. This could include a children's competition to re-design the paintwork on the elephant. The log features could also provide simple opportunities for sculpture, as could the rock scramble and the climbing feature.



<b>Alison Brown</b> Landscape Architect Landscape - Gardens - Play	
153 Bath Road, Bradford on Avon Wiltshire, BA15 1SS 01225 309391	
Project:	BARLTON FARM PLAY AREA
Drawing:	SKETCH LAYOUT
Scale:	1:200
Date:	AUGUST 2000
Drawing No:	AB/01/02





# Leisure facilities

## Our plans to invest and improve

£117 million investment in leisure  
over the next 25 years...

Help us  
provide first  
class leisure  
facilities

We need  
**your**  
**views**



Please return the questionnaire  
by Friday 29 October 2010.

**Wiltshire Council**  
Where everybody matters

# Message from Jane Scott, Leader of Wiltshire Council

Involvement in sport and leisure activities is usually a matter of personal preference, however many people may be discouraged because of the standards of the facilities available and the activities they offer.

In Wiltshire we are working hard to promote health and well being and our aim is to be the healthiest county in the UK by 2014. Leisure facilities play an important part in achieving our aim.

Our current indoor facilities are not up to the standard we would like for our residents – some are old and in need of repair, some are not big enough and some are in the wrong place.

It is not an option to do nothing as we cannot afford to continue to run 23 facilities and invest in new ones that we need. We want to work with local communities and look at creative ways to retain some of the smaller facilities.

Our plan is to invest £117 million in leisure facilities over the next 25 years. A recent review highlighted what needs to be done. Following the review we have developed some proposals, which are explained in this leaflet.

Our aim is to deliver something for every community in the county. We want you to see our plans and know the decisions and actions that we are proposing. Your views will assist us in taking key decisions on future facilities.

Please take the time to read this leaflet and let us know your views by completing a questionnaire.

Thank you



Jane Scott, Leader



# What's being proposed?

We have carried out a review of our leisure facilities across Wiltshire.

We want everyone to be able to access high quality facilities and a range of activities that are considered to be good value for money.

There is a mixture of facilities across the county. These include privately owned, council-operated, community run and some that are jointly used by local schools.

Currently, we have 23 facilities and we would need to spend £93 million just to maintain them over the next 25 years. This would not include any improvements, refurbishments or building any new facilities. In the present financial climate and in light of the review, this is neither affordable nor sustainable.

The review looked at leisure provision for the next 25 years and focused on a programme of replacement, refurbishment and devolvement of some leisure facilities.

**The proposed plan starts in 2011 and should be complete by 2025.**

The proposal includes an investment of £117 million into new facilities and refurbishments and improvements to some existing facilities.



New facilities are planned in Melksham, Trowbridge and Warminster, Amesbury/Durrington. Improvement and refurbishment is proposed for Devizes, The Olympiad in Chippenham, The Activity Zone in Malmesbury, Marlborough, Five Rivers at Salisbury and Tidworth.

The review also looks at the possibility of devolving some centres to community groups or trusts with support from the council over a period of time.

We recognise that, over the next 25 years, this will mean a lot of conversations and work with local communities. Our aim is to help local people to retain their facilities and to manage and run them successfully in the future.

**We want to talk to users of the existing facilities alongside local people and communities and invite their views and comments on these proposals.**

**We would appreciate you taking the time to fill in the questionnaire to give us your views.**







## What do we want to achieve?

We will:

- Invest £117 million to provide high quality facilities across Wiltshire
- Promote and encourage everyone to take part in regular exercise
- Make sure that prices are set at a level where people can make positive choices about leisure activities
- Provide facilities where they will be needed over the next 25 years, as our demographic profile changes
- Adapt to changes in the demand and customer need for leisure services
- Provide a vibrant and safe environment for everyone to take part in a wide range of activities
- Work with local organisations and other public services to deliver projects that get... more people, more active, more often
- Provide good value for money, but continually look for ways to reduce the costs of running these facilities to our local council tax payers

## A review of leisure

A review of the condition and usage of our indoor leisure facilities across the county has taken place. We have also had support from Sport England so that we can accurately predict how people's leisure needs will change over the coming years.

We will be publishing our Leisure Facilities Strategy based on these findings, so your feedback from this review will be very useful.

The proposals we are making are the result of specialised and detailed research and we are committed to providing a network of facilities across the county.

## Our proposals for the future

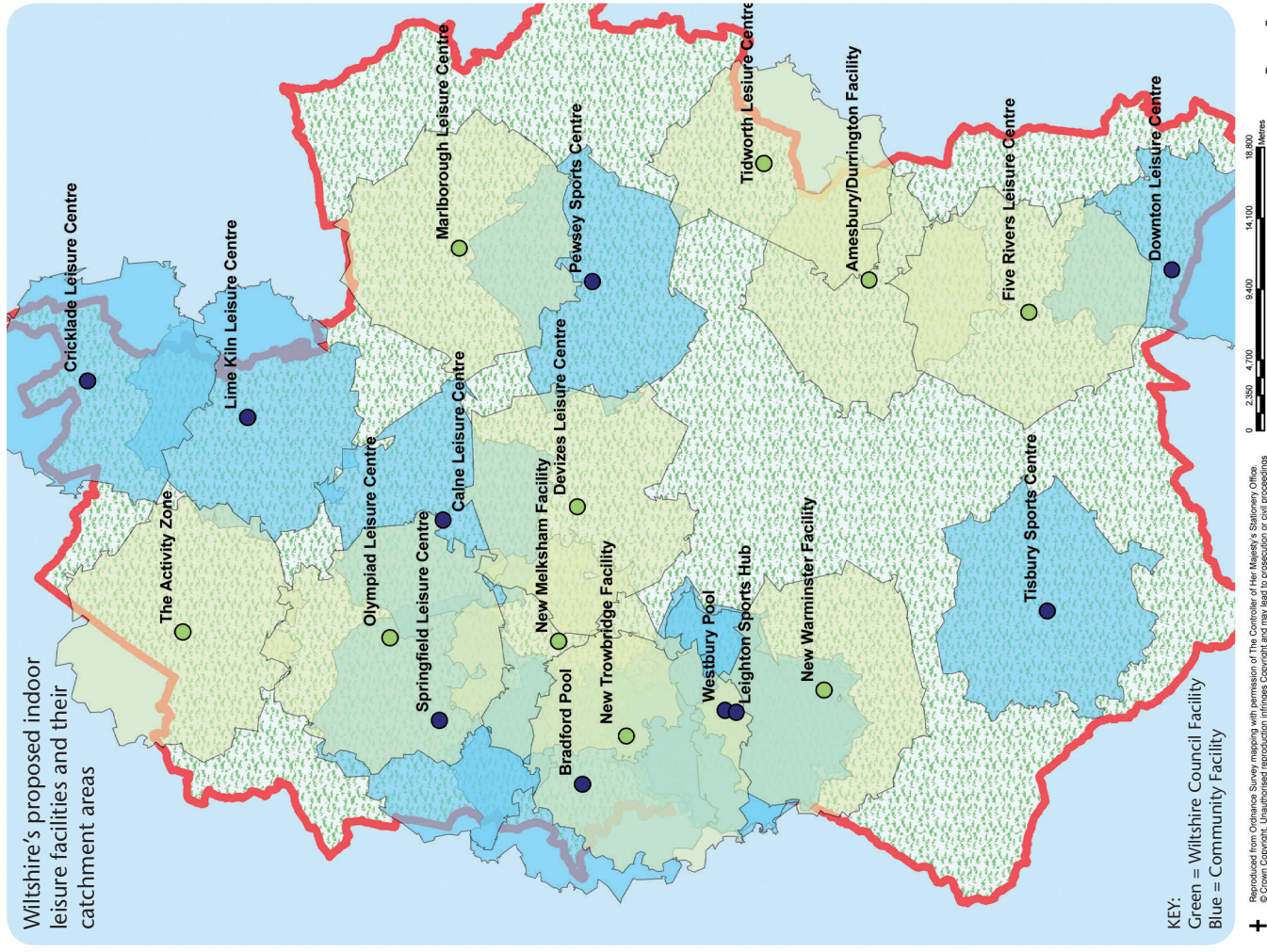
We are keen to find out what you think about the activities that we offer and the standard of service we should offer across Wiltshire.

We would also like to know what stops you from taking part in activities, whether it's travel or other access problems.



Have a look at the map on the next page to see where the facilities are located.

## Proposed indoor leisure facilities



# Replacement, refurbishment and devolvement programme

## New and improved facilities:

A small number of large multi-purpose facilities, either new build or refurbished, in the main towns.

## Improved facilities:

A larger number of medium sized multi-purpose facilities in towns spread across the county.

## Community facilities:

Small local facilities offering a variety of activities that can be managed by local communities.

There are lots of ways for you to have your say - have a look at the back page.



## New and improved facilities

**Melksham** (to replace Christie Miller and Blue Pool)

- Replacement facility to include:**
- pools - 4 lane 25m pool and learner pool
  - sports hall
  - fitness suite
  - multi-activity rooms

**Trowbridge** (to replace Castle Place and Trowbridge Sports Centre)

- Replacement facility to include:**
- pools - 8 lane 25m pool, learner pool with diving facilities, leisure pool with flume
  - large sports hall
  - fitness suite
  - multi-activity rooms
  - squash
  - climbing wall

**Warminster** (to replace Warminster Sports Centre)

- Replacement facility to include:**
- pools - 4 lane 25m pool and learner pool
  - sports hall
  - fitness suite
  - multi-activity rooms

**Amesbury/Durrington**

- Refurbishment to include:**
- pools - 4 lane 25m pool and learner pool
  - sports hall
  - fitness suite
  - multi-activity rooms



## Improved facilities

**Devizes - Devizes Leisure Centre**  
**Refurbishment to include:**

- new learner pool
- scheduled redecoration
- scheduled replacement of plant and machinery

**Chippingham - The Olympiad Leisure Centre**  
**Refurbishment to include:**

- scheduled redecoration
- scheduled replacement of plant and machinery

**Malmesbury - The Activity Zone**  
**Refurbishment to include:**

- enhancement to fitness suite
- scheduled redecoration
- scheduled replacement of plant and machinery

**Marlborough -**

**Marlborough Leisure Centre**  
**Refurbishment to include:**

- scheduled redecoration
- scheduled replacement of plant and machinery

**Salisbury - Five Rivers Leisure Centre**  
**Refurbishment to include:**

- extension to the fitness suite
- indoor climbing walls
- indoor tennis dome
- scheduled redecoration
- scheduled replacement of plant and machinery

**Tidworth - Tidworth Leisure Centre**  
**Refurbishment to include:**

- scheduled redecoration
- scheduled replacement of plant and machinery

## Community facilities

**Bradford on Avon - Bradford Pool**  
**Refurbishment** works leading up to the devolvement of the facility

**Calne - Calne Leisure Centre**

**Refurbishment** works leading up to the devolvement of the facility to be agreed with the present operators

**Corsham - Springfield Leisure Centre**

**Refurbishment** works leading up to the devolvement of the facility

**Cricklade - Cricklade Leisure Centre**

**Refurbishment** works leading up to the devolvement of the facility to be agreed with the present operators

**Downton - Downton Sports Centre**

**Refurbishment** works leading up to the devolvement of the facility to be agreed with the present operators

**Pewsey - Pewsey Sports Centre**

**Refurbishment** works leading up to the devolvement of the facility

**Tisbury - Tisbury Sports Centre and pool**

**Refurbishment** works leading up to the devolvement of the facility

**Westbury - Leighton Sports Hub**

**Refurbishment and improvements to include:**

- 6 rink indoor bowls facility
- café and catering facilities
- refurbishment works leading up to the devolvement of the facility

**Westbury - Westbury Pool**

**Refurbishment** works leading up to the devolvement of the facility

**Wootton Bassett -**

**Lime Kiln Leisure Centre**

**Refurbishment** works leading up to the devolvement of the facility



## How do I have my say?

The leaflet and questionnaire are widely available at leisure centres, libraries and council offices.

You can complete and return the questionnaire to the freepost address, by folding it as suggested to make an envelope format, or you can return it to any of the locations mentioned above.

**If you would like to make additional comments in writing, please send them to:**

The Director of Neighbourhood and Planning  
Wiltshire Council  
County Hall  
Trowbridge BA14 8JN  
mark your letter 'leisure consultation'.

**You can complete the survey online, at:**

[www.wiltshire.gov.uk/leisure](http://www.wiltshire.gov.uk/leisure)  
or email comments to:  
[leisureconsultation@wiltshire.gov.uk](mailto:leisureconsultation@wiltshire.gov.uk)

**Why not go along to to your local area board meeting and have your say?**

During August, September and October, we will be talking about these proposals at every area board across the county.

To find out when and where your local one is held, visit [www.wiltshire.gov.uk/areboards](http://www.wiltshire.gov.uk/areboards)  
or telephone **0300 456 0100**

We will also be running road shows throughout September and October, so come along and have your say. To find out when and where your nearest one takes place, visit [www.wiltshire.gov.uk/leisure](http://www.wiltshire.gov.uk/leisure)

**Please return all comments by  
Friday 29 October 2010**

18.551 GB10



more people | more active | more often

**Wiltshire Council**  
Where everybody matters



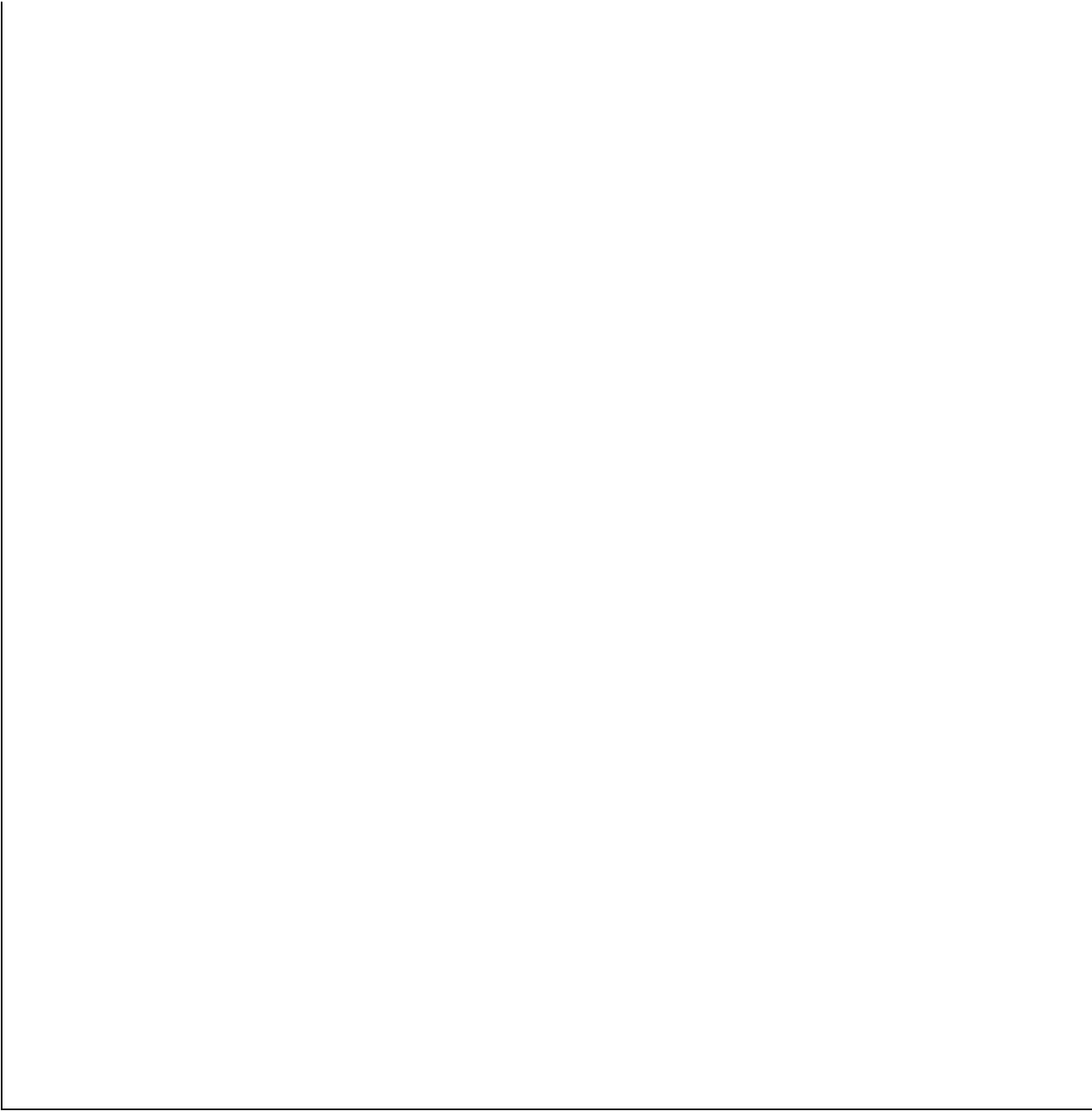
## Agenda Item 10

<b>Report to</b>	<b>Bradford on Avon Area Board</b>
<b>Date of Meeting</b>	<b>22<sup>nd</sup> September 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

To ask Councillors to consider 1 application seeking 2010/11 Community Area Grant Funding

1. Bradford on Avon Rowing Club, Equipment for Junior Rowers, £3,388

**It is recommended that Bradford on Avon Rowing Club is awarded £3,388 to buy junior rowing equipment if councillors are of the opinion that the Club is in need of financial support.**





## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Bradford on Avon Area Board has been allocated a 2010/2011 budget of £47,110 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £5,122. This leaves a total budget of £52,232 for the 2010/2011 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Bradford on Avon Community Area Plan</li><li>• Bradford on Avon Rowing Club Website <a href="http://www.boarc.org.uk/">http://www.boarc.org.uk/</a></li></ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 rounds of funding during 2010/11. The second is contained in this report the remaining will take place on;
  - Wednesday 24<sup>th</sup> November 2010
  - Wednesday 19<sup>th</sup> January 2011
  - Wednesday 16<sup>th</sup> March 2011

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Bradford on Avon Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Bradford on Avon Area Board will have a balance of £45,650.

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 060	Bradford on Avon Rowing Club	Equipment for Junior Rowers	£3,388

**8.1.1. It is recommended that Bradford on Avon Rowing Club is awarded £3,388 to buy junior rowing equipment if councillors are of the opinion that the Club is in need of financial support.**

8.1.2. This application meets the community area grant criteria 2010/11.

8.1.3. The Bradford on Avon Community Plan identifies the need for an improvement in leisure facilities and youth sports coaching. This project will help to provide leisure and youth sports coaching facilities in Bradford on Avon.

8.1.4. Members of the grants advisory group met on the 1<sup>st</sup> September and raised a number of questions regarding the bid. These questions and the responses received from Bradford on Avon Rowing Club are shown in a separate report.

8.1.5. Bradford on Avon Rowing Club is registered as a Community Amateur Sports Club by the inland revenue and as such is designated as a non-profit making organisation. Surplus income or gains are to be re-invested in the Club. The objective of the Club is to provide members with facilities for, and promoting and encouraging participation in rowing, canoeing and other aquatic sports. Membership of the club is open to all members of the community. The Club is governed by a committee which is elected on an annual basis. The Club holds reserves of £49,005.97.

8.1.6. Bradford on Avon Rowing Club has applied for a grant from the area board to buy a coxed quad scull (Rowing Boat) to enable the club to accommodate Junior Rowers. The Club does not currently have a suitable quad for the under 18's, which limits their availability to cater for this age group. Quotes for lightweight rowing boats have been supplied with the grant application. Bradford on Avon Rowing Club need this equipment as in the last year they have been inundated with requests from local children and young adults to join the club, and the junior section of the club has grown from 2 to 20 members in the last year. The Club are keen to support junior rowing and in order to do so, they require junior specific equipment that they can train and race in. Currently the club are using lightweight adult equipment, which limits the numbers of young adults they can accommodate and their potential to achieve. In addition to the boat, the club need to purchase junior specific blades. Partly as a result of the cost of equipment, rowing is perceived as an exclusive sport. The Club aim to make an expensive sport affordable, and offer low subscription rates for junior members. It currently costs £50 a year for a junior canoeist or oars person to be a member of the club. The club state in their application that they wish to break the barrier of exclusivity that

prevents young people from participating in the sport.

<b>Appendices:</b>	<b>Appendix 1: Equipment for Junior Rowers – Bradford on Avon Rowing Club Grant Application</b> <b>Appendix 2: Report from the Grants Advisory Group</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Eleanor Townsend, Community Area Manager Tel: 01225 718450 E-mail <a href="mailto:elly.townsend@wiltshire.gov.uk">elly.townsend@wiltshire.gov.uk</a>
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Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Bradford on Avon Rowing Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford on Avon
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	We wish to purchase a coxed quad scull (rowing boat) to enable us to accommodate junior rowers at our rowing club, which has a long and successful history of producing high quality athletes.  We do not currently have a suitable quad for under 18s, which limits our ability to cater for this age group
Where will your project take place?	Bradford on Avon Rowing Club
When will your project take place?	January 2011 onwards
How many people will benefit from your project?	12 initially, potentially many more
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Improvement in leisure facilities Support of local community groups Support of youth sports coaching  pages 8, 13, 15

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Our project will help to provide leisure and youth sports coaching facilities in Bradford on Avon, both of which were identified as priorities in the town plan. In addition, engaging young people in sport may divert them from becoming involved in antisocial behaviour.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

In the last year we have been inundated with requests from local children and young adults to join our club, with our junior section growing in size approximately 10 fold in a year. We are keen to support junior rowing as we see this as providing for the future of our sport and, potentially, supplying team GB with athletes for international level competitions. In order to support junior rowing we require junior specific equipment that they can train and race in. Currently we are having to make do with lightweight adult equipment, which limits the numbers of young adults that we can accommodate and their potential to achieve. As we are continuing to have at least one new enquiry from a parent every week we have an urgent need to purchase junior specific equipment. In addition to a boat we will require junior specific blades, as junior equipment is set up differently to adult equipment. This project will benefit the local community by providing improved sporting facilities for local children and young adults.

**Any other information about your project.**

Rowing boats are expensive pieces of equipment which are not widely available. In order to ensure value for money we will purchase the coxed quad either from the cheapest supplier of new racing boats, or if a suitable boat is available second-hand we will purchase it second hand. Second hand racing coxed quads of a suitable weight for juniors (60kg or less) rarely come onto the market and thus this project is based on buying the boat new.

Partly as a result of the cost of the equipment, rowing is perceived as an exclusive sport. We aim to make an expensive sport affordable, hence we have low subscription costs for junior members. We wish to break the barrier of exclusivity that prevents young people from participating in our sport.

### 3 - Management

**How many people are involved in the management of your group/organisation? 13**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="3"/>	<b>Female</b>	<input type="text" value="0"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="6"/>	<b>Female</b>	<input type="text" value="4"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="0"/>	<b>Female</b>	<input type="text" value="0"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Rowing boats last on average for about 10 years before they become too damaged or worn to repair. If successful this funding from Wiltshire Council would provide 10 years of use to local under 18s. We store all of our boats inside and have a club "boatman" who regularly maintains and repairs our boats, which extends their useful life and keeps them in a safe and useable condition. We keep day to day expenditure to the minimum necessary in order to build up a fund to purchase new equipment.

**If you were not awarded the full amount requested, what would be the impact on your project?**

If we were not awarded the full amount then we would be unable to proceed with this project.

**How will you know whether your project has made a difference in the community?**

We will monitor the satisfaction of those taking part in our project in order to assess the impact on that section of the community. In terms of the wider community we will make our project as open as possible to all sections of the community

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

WYPOF

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

Trowbridge: for an unrelated adult focused project

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2008/9

**Month:** July

**Year:** 2009

**A - Total income:**

£48694.75

**B - Minus total expenditure:**

£46302.87

**Surplus/deficit for year: (A minus B)**

£2391.88 (excl. depreciation)

**Free reserves held:**

£49005.97

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Coxed quad scull (lightweight)	£4,355	<b>Own fundraising/reserves</b>		£
4 sets of sculling blades	£1,200	50% of cost	C	£3,388
Cox box (amplifier)	£552	<b>Parish/town council</b>		£
Level 2 coaching course x2	£600			£
Hire of pool for capsize drill	£70	<b>Trusts/foundations</b>		£
	£			£
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£6,777</b>	<b>Total Project Income</b>		<b>£3,388</b>
<b>Total project income B</b>		£3,388		
<b>Total project expenditure A</b>		£6,777		
<b>Project shortfall A – B</b>		£3,388		
<b>Award sought from Wiltshire Council Area Board</b>		£3388		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Lloyds Bank, Trowbridge		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current (Charities, Clubs and Societies account)		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				



**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Our club is open to all sections of the community and we have undertaken "A club for all" equality and diversity training in order to better understand how we can further develop in this area. We have an equity policy, which is kept under review.

**b) How does your project work to promote inclusion, participation and good community relations?**

Our project aims to provide opportunities to young people to take up a sport which they have not previously had exposure to. We have good relationships with the local community and schools which we will develop further.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 03/08/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**



## BRADFORD ON AVON AREA BOARD

WILTSHIRE COUNCIL  
20 SEPTEMBER 2009

Agenda Item 10

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### Report from the Bradford on Avon Community Area Grants Advisory Group

The Bradford on Avon Community Area Grants Advisory Group is composed of Parish Councillors from across the Bradford on Avon Community Area. The Group is tasked with examining applications requesting community area grant funding to ensure best value for money. The comments from the group are presented to the Wiltshire Council Councillors on the area board as additional information to help them when they are deciding whether to award funding. The decision on whether to award funding is taken at a public area board meeting by Wiltshire Councillors.

The Grants Advisory Group met on the 1<sup>st</sup> September 2010. Present at the meeting were Councillor Bil Bailey (Limpley Stoke Parish Council), Cllr Terry Biles (Westwood Parish Council), Cllr Matthew Midlane (Monkton Farleigh Parish Council) and Cllr Alan Mines (Wingfield Parish Council).

The group raised the following questions about the application from the Bradford on Avon Rowing club. The responses from Bradford on Avon Rowing Club are shown below each question.

**1) It was noted that the Rowing Club have £49,000 in reserves. Could provide some more information about why additional funding was required despite these reserves?**

**Response:** In the 1960s the boathouse burnt down, the club nearly went bankrupt due to a lack of reserves and so ever since then we have tried very hard to have a "fire fund" so to speak so that if the roof suddenly needed replacing or other major maintenance then we are able to do this. This money is ring fenced.

**2) Has the Rowing Club thought to apply to Sports England or another body governing Rowing Sports for funding?**

**Response:** We have applied to Sport England for funding within the last year and have been rejected. We put in an application to Wiltshire Youth Opportunity Fund (WYPOF), which scored highly, but then missed out as with the change in government WYPOF's funding was pulled.

**3) Was there a specific reason why the Rowing Club haven't consulted the Town Council?**

**Response:** Due to the pressing nature of our requirement for better equipment for our juniors we felt that it was necessary to put the application in for the September meeting rather than missing the boat.

**4) How does the Rowing Club usually manage to purchase new boats?**

**Response:** The club usually manage to purchase new boats by buying very cheap second hand boats where we can, selling old boats and by using monies raised from our membership. In these difficult economic times we are unable to turn to our membership as many of them are having trouble paying their subscription fees, never mind donating extra monies.

**5) Could you provide more information about how the club intends to ensure local young people benefit through links with the local youth services and St Laurence School?**

**Response:** Our junior members are based locally, attend local schools and so this project will directly benefit local youth. Even with this grant we will still face a limit as to the number of young people that we are able to manage whilst maintaining quality provision. We would therefore be willing to engage with local youth services and to talk to local schools about how we can work together, but it should be borne in mind that unlike some other sports e.g. football, it will not be possible for us to cope with very large groups of young people without a severe diminution of the quality of the sporting experience.

**Additional comment from the grant advisory group**

The group are concerned about the size of the Rowing Club's reserves and that there is no suggestion that they are willing to contribute from these reserves towards the cost of this youth boat. One might consider this club has considerable financial capacity to fund its operations and that they might be expected to contribute at least half the intended expenditure from present - or future - funds raised.

If the £49K is intended to cover fire etc surely such an event would be covered by insurance. Before any further action is taken the 'Rowing Club' should be asked to confirm that they have adequate insurance cover and if they do, they should be asked to justify in detail why they need to hold £49K as a reserve/contingency fund.

## BRADFORD ON AVON AREA BOARD

WILTSHIRE COUNCIL  
20 SEPTEMBER 2009

Agenda Item 11

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<b>Report to</b>	<b>All Area Boards</b>
<b>Date of Meeting</b>	<b>August - October</b>
<b>Title of Report</b>	<b>LPSA Funding Bid: Wiltshire is Saving Energy (WiSE)</b>

### **What is the initiative?**

Working with the Energy Saving Trust and sponsored by the Wiltshire Environmental Alliance this initiative aims to make available to all Wiltshire householders the equipment and advice to save energy in their home. By making an energy monitor and support pack available to hire free of charge from all libraries across Wiltshire we are providing the tools that will allow householders not only to save money but also reduce their carbon footprint.

### **Why do we need this initiative?**

Saving money and ensuring householders can afford to heat their homes is always a priority. An energy efficient home will cost less to heat.

This initiative will also help achieve the LAW ambition of reducing Wiltshire's Carbon footprint. The initiative will offer a very practical solution to monitoring and reducing the householder's energy consumption resulting in them saving money.

### **Who will benefit?**

The library service is available to all Wiltshire residents, currently the library service has 220,416 users. The information and advice from the Energy Saving Trust is free of charge and open to everyone.

The support pack includes information about grants and funding available to private housing residents in receipt of certain benefits. Current figures confirm there are 12,000 people within Wiltshire that these grants could potentially apply.

### **Is there a demand?**

Following a very successful pilot we can prove there is a demand for energy monitors and the supporting information. 41 Energy monitors have been available to hire from 6 libraries. The monitors have been continuously on issue and there are 31 customers on the waiting list.

### **How will it work?**

We will provide a full support package with each energy monitor that will include details on how the user can save energy through both changes in their daily life and investing in energy efficiency technologies. From the information they receive any changes the user makes to their lifestyle immediately following the use of the monitor will start saving carbon. As the users see their energy bills reducing they will have no reason to go back to old ways resulting in long term financial and carbon savings.

### **How will we measure success?**

We can put multiple measures in place to monitor success. The library service can provide regular reports on the level of issues. The Energy Saving Trust and Private Sector Housing will provide

information on the number of follow up calls and website surveys that are generated from the energy monitor support packs.

The full application can be viewed at:

[www.tinyurl.com/38zs2sf](http://www.tinyurl.com/38zs2sf)

***To enable this initiative to proceed, the Area Board is asked to support this bid for PRG funding***

## BRADFORD ON AVON AREA BOARD

WILTSHIRE COUNCIL  
20 SEPTEMBER 2009

Agenda Item 11

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<b>Report to</b>	<b>All Area Boards</b>
<b>Date of Meeting</b>	<b>August - October</b>
<b>Title of Report</b>	<b>LPSA Funding Bid: Wiltshire Voices</b>

### **What is Wiltshire Voices?**

Wiltshire Voices is a project to encourage broader participation in civic life. It is designed to ensure that the needs of all local people are properly understood and addressed.

### **Background**

A recent review of the Area Boards revealed concern that some sections of the community are not fully engaged. These groups are often absent from meetings and events and their needs are not well understood. The Boards were criticised for focusing too heavily on the needs of the 'usual suspects.'

### **Responding to the challenge**

Wiltshire Council's Cabinet considered this issue carefully. It has challenged the Area Boards to respond positively at local level. The Cabinet encouraged the submission of a funding bid to support this work and the Performance Reward Grant (PRG) Panel has given 'in-principle' support subject to approval by the Boards.

### **A focus on positive local action**

Wiltshire Voices is about changing lives – not glossy reports. We want information in the form of personal stories, articles and recordings that will challenge, question and prompt responses. The information will be tailored to meet the needs of different people – such as service professionals, community groups, schools, parish councils

and the media. The aim is to generate discussion, learning, ideas and - most importantly - *action*.

### **A lasting legacy**

Wiltshire Voices is about making a lasting difference. New ways of involving people will be developed and this will become the way we do business not an optional add-on. With help from localised public services, communities will be finding and delivering solutions to local challenges and issues. Grants and funding will be better targeted to support projects that really make a difference. Priorities and plans will be more clearly focused on the needs of local people and our work will centre around improving lives not services. Over time these things will help make Wiltshire a better place for everyone.

### **Capacity and resources to deliver**

Instead of each Board trying to engage many groups it is proposed that each Board works intensively with one priority group in its locality. Across Wiltshire this will mean that the needs of 18 different community groups will be addressed. The bid proposes that each Board is allocated a sum of £3,000 to complete its own local project. The work will be coordinated by the Community Area Manager and involve councillors, service providers and community groups – *but most importantly local people*. Each project will take around 8 months and Wiltshire Voices will be complete by Summer 2012 at the latest.

**To enable Wiltshire Voices to proceed, the Area Board is asked to support this bid for PRG funding.**

## Wiltshire Voices

- What?** To make sure a wider range of voices are heard by:
- engaging a broader cross section of the community in the work of the Area Boards - 'not just the usual suspects.'
  - ensuring that the loudest voices do not always dominate
  - better understanding the needs of those who cannot or do not speak up for themselves
  - creating new ways for people to participate
  - encouraging more community based inclusion projects
  - developing community plans that focus on the needs of the whole community
- Why?** A survey conducted in Spring 2010 revealed serious concerns about the lack of involvement of 'everyday people' and harder to reach groups. In response, Wiltshire Council issued a challenge to the Area Boards to broaden community engagement.
- Who?**
- The project will focus on and involve those whose needs are less well understood.
  - The 18 Community Area Managers will facilitate the work across Wiltshire
  - Partner agencies, frontline service officers, support workers, carers, voluntary services and councillors will be involved
  - A small project team will lead the work in each area.
- How?**
- Project team of key people to plan and manage the project
  - Desk research and information gathering
  - Face to face engagement with target group
  - Recording, documenting and presenting
  - Publishing and promoting
  - Action planning
- When?** Commencing in Autumn 2010 and concluding by early Summer 2012
- Progress?** Area Boards across Wiltshire have been looking to identify target groups. So far, the following provisional programme has been established.
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|-------------------------------|--|
| • <b>Amesbury</b>             | <i>(Council tenants and leaseholders)^</i>                 |
| • <b>Bradford on Avon</b>     | <i>(Boaters)^</i>  |
| • <b>Calne</b>                | <i>(People with mobility issues)^</i>                      |
| • <b>Chippenham</b>           | <i>(Disability allowance claimants)*</i>                   |
| • <b>Corsham</b>              | <i>(NEETS)^</i>  |
| • <b>Devizes</b>              | <i>(Victims of domestic violence)*</i>                     |
| • <b>Malmesbury</b>           | <i>(Rural isolation and access)^</i>                       |
| • <b>Marlborough</b>          | <i>(Recently retired)^</i>                                 |
| • <b>Melksham</b>             | <i>(Everyday people who currently do not participate)^</i> |
| • <b>Pewsey</b>               | <i>(Rural families on low incomes)*</i>                    |
| • <b>Salisbury</b>            | <i>(People with learning disabilities)*</i>                |
| • <b>Southern Wiltshire</b>   | <i>(Gypsies and travellers)^</i>                           |
| • <b>South West Wiltshire</b> | <i>(Young people in rural areas)^</i>                      |
| • <b>Tidworth</b>             | <i>(Army dependents)^</i>                                  |
| • <b>Trowbridge</b>           | <i>(Teenage parents)^</i>                                  |



- **Warminster** *(Older people in residential care)^*
- **Westbury** *(Elderly people living at home)^*
- **Wootton Bassett & Cricklade** *(Stroke sufferers)\**

*^ provisionally agreed      \* subject to confirmation*

